

Summary of Interim Arrangements for the Payment of Ancillary-Related Grants (September to December 2025)

1. Introduction

The Department of Education and Youth has issued a notice to advise schools of the arrangements for the payment of ancillary-related grant funding, including SSSF and Secretary Grants, for the period September to December 2025. [Click here](#) for copy of notice. Grant payments will issue to schools in the coming days.

There are two categories of schools, each with different arrangements.

- I. Schools with a secretary who transferred to the Department's payroll since September 2023
- II. Schools that do not employ a secretary on the Department's Payroll

2. Schools with a secretary who transferred to the Department's payroll since September 2023

Where a secretary was previously paid from grant funding and this secretary transferred to the Department's payroll since September 2023, the Department requested details of the annual salary and employers PRSI costs that the school had been paying.

This salary information will be used to adjust(reduce) ancillary – related grants for the period September – December 2025.

- The interim grant payment will be calculated as follows;

Calculation of grants	Primary Schools	Voluntary Secondary Schools	Community & Comprehensive Schools
Grant to be paid	4/12ths of the Ancillary Services Grant that would have previously been payable in March	1st instalment of the SSSF, Basic Secretary and SSSF Secretary Grants	1st instalment of the SSSF Grant
Less	Annual grant-funded salary + employers PRSI (these details were provided by schools to the Department for those Secretaries who transferred to a Department Payroll since September 2023)		
	÷ 12 months x 4 months	÷ 12 months x 4 months for each instalment	÷ 12 months x 4 months for each instalment

As confirmed previously, no reduction will be made to capitation grant funding.

3. Schools that do not employ a secretary on the Department's payroll

This applies to:

- Schools with no secretary, or
- Schools with a secretary who has not transferred to the Department payroll since September 2023.

For these schools, grants will be calculated as normal, with no reductions.

➤ The interim grant payment will be calculated as follows;

Calculation of grants	Primary Schools	Voluntary Secondary Schools	Community & Comprehensive Schools
Grants will be calculated as normal (no reduction)	4/12ths of the Ancillary Services Grant that would have previously been payable in March	1st instalment of the SSSF, Basic Secretary and SSSF Secretary Grants	1st instalment of the SSSF Grant

4. Reminder on Recruitment Rules

From **13 June 2022 onwards**, new or replacement secretaries recruited must be employed by schools on the new terms and conditions as set out in [Circular 36/2022](#) and [Info Note ESR 02/2023](#).

5. Future Grant Arrangements

Grant adjustments may change if:

- A school secretary joins the Department's payroll during the year, or
- There is a significant change in hours worked.

Work is ongoing to identify a method of standardising the reduction to the ancillary-related grants for the longer term where school secretaries are being paid on the Department's payroll. The current payments may vary when a permanent model for ancillary-related grant reductions has been finalised. Engagement will take place with school management bodies in order to discuss these arrangements to ensure that they are as reasonable and as fair as possible for all schools.

Further details will be issued to schools once finalised.

6. Queries and Further Information

Queries regarding the interim arrangements for the payment of the ancillary-related grants should be addressed to sdinfo@education.gov.ie.

Please use subject title: “Interim Ancillary Grant 2025” in the email.

Tel: 01-910 4020
primary@fssu.ie

1st December 2025

Achoimre ar Shocruithe Eatramhacha maidir le Deontais Choimhdeacha a Íoc (Meán Fómhair go Nollaig 2025)

1. Réamhrá

Tá fógra eisithe ag an Roinn Oideachais agus Óige le scoileanna a chur ar an eolas faoi na socruithe maidir le maoiniú deontais choimhdigh a íoc, lena n-áirítear Deontais SSSF agus Deontais Rúnaí, don tréimhse Meán Fómhair go Nollaig 2025. [Cliceáil anseo](#) le haghaidh cóip den fhógra.

Eiseofar íocaíochtaí deontais do scoileanna sna laethanta amach romhainn.

Tá dhá chatagóir scoileannaann, agus socruithe difriúla ag gach ceann acu.

- I. Scoileanna a bhfuil rúnaí acu a d'aistrigh chuig párolla na Roinne ó Mheán Fómhair 2023
- II. Scoileanna nach bhfostaíonn rúnaí ar Phárolla na Roinne

2. Scoileanna a bhfuil rúnaí acu a d'aistrigh chuig párolla na Roinne ó Mheán Fómhair 2023

I gcás inar íocadh rúnaí roimhe seo ó mhaoiniú deontais agus gur aistríodh an rúnaí seo chuig párolla na Roinne ó Mheán Fómhair 2023, d'iarr an Roinn sonraí faoin tuarastal bliantúil agus faoi chostais ÁSPC na bhfostóirí a bhí á n-íoc ag an scoil.

Úsáidfear an fhaisnéis tuarastail seo chun deontais choimhdeacha a choigeartú (a laghdú) don tréimhse Meán Fómhair – Nollaig 2025.

➤ Ríomhfar an íocaíocht deontais eatramhach mar seo a leanas;

Deontais a ríomh	Bunscoileanna	Meánscoileanna Deonacha	Pobalscoileanna & Scoileanna Cuimsitheacha
Deontas le híoc	4/12ú den Deontas Seirbhísí Coimhdeacha a bheadh iníoctha roimhe sin i mí an Mhárta	An chéad tráthchuid de na Deontais SSSF, Rúnaí Bunúsach agus Rúnaí SSSF	An chéad tráthchuid den Deontas SSSF
Lúide	Tuarastal bliantúil maoinithe ag deontas + ÁSPC fostóirí (chuir scoileanna na sonraí seo ar fáil don Roinn maidir leis na Rúnaithe siúd a d'aistrigh chuig Párolla Roinne ó Mheán Fómhair 2023)		
	÷ 12 mhí x 4 mhí	÷ 12 mhí x 4 mhí do gach tráthchuid	÷ 12 mhí x 4 mhí do gach tráthchuid

Mar a dearbhaíodh roimhe seo, ní dhéanfar aon laghdú ar mhaoiniú deontais chaipitíochta.

3. Scoileanna nach bhfuil rúnaí fostaithe acu ar phárolla na Roinne

Baineann sé seo le:

- Scoileanna nach bhfuil rúnaí acu, nó
- Scoileanna a bhfuil rúnaí acu a nár aistrigh chuig párolla na Roinne ó Mheán Fómhair 2023.

I gcás na scoileanna sin, ríomhfar deontais mar is gnách, gan aon laghduithe.

➤ Ríomhfar an íocaíocht deontais eatramhach mar seo a leanas;

Deontais a ríomh	Bunscoileanna	Meánscoileanna Deonacha	Pobalscoileanna & Scoileanna Cuimsitheacha
Ríomhfar deontais mar is gnách (gan aon laghdú)	4/12ú den Deontas Seirbhísí Coimhdeacha a bheadh iníoctha roimhe sin i mí an Mhárta	An chéad tráthchuid de na Deontais SSSF, Rúnaí Bunúsach agus Rúnaí SSSF	An chéad tráthchuid den Deontas SSSF

4. Meabhrúchán maidir le Rialacha Earcaíochta

Ón **13 Meitheamh 2022 ar aghaidh**, ní mór rúnaithe nua nó rúnaithe ionaid a earcaítear a bheith fostaithe ag scoileanna ar na téarmaí agus coinníollacha nua mar atá leagtha amach i [gCiorclán 36/2022](#) agus [Nóta Faisnéise ESR 02/2023](#).

5. Socruithe Deontais sa Toghchaí

Féadfaidh coigeartuithe deontais athrú más rud é:

- Tagann rúnaí scoile isteach i bpárolla na Roinne i rith na bliana, nó
- Tá athrú suntasach ar na huaireanta a oibrítear.

Tá obair ar siúl chun modh a shainaithint leis an laghdú ar na deontais choimhdeacha a chaighdeánú don fhadtárma i gcás ina bhfuil rúnaithe scoile á n-íoc ar phárolla na Roinne. Féadfaidh na híocaíochtaí reatha athrú nuair a bheidh samhail bhuan le haghaidh laghduithe deontas a bhaineann le híocaíochtaí coimhdeacha curtha i gcrích. Déanfar teagmháil le comhlachtaí bainistíochta scoile chun na socruithe seo a phlé lena chinntiú go bhfuil siad chomh réasúnta agus chomh cothrom agus is féidir do gach scoil.

Eiseofar tuilleadh sonraí chuig scoileanna a luaithe a bheidh siad críochnaithe.

6. Ceisteanna agus Tuilleadh Eolais

Ba cheart ceisteanna maidir leis na socruithe eatramhacha le haghaidh deontais choimhdeacha a bheith íoctha a sheoladh chuig sdfinfo@education.gov.ie.

Úsáid teideal an ábhair: “Deontas Coimhdeach Eatramhach 2025” sa ríomhphost le do thoil.

Teil: 01-910 4020
primary@fssu.ie

An 1 Nollaig 2025