



An important message from the Charities Regulator – Fulfilling Compliance Obligations

The FSSU collates annual financial information for schools and passes this information to the Charities Regulator. To complete the annual compliance requirements of the Charities Regulator, **please review and verify this information** on the Charities Regulator's online portal **by June 30th annually**.

Please take the following steps, starting with the oldest report form outstanding:

1. Log into your account on the Charities Regulator online portal
 2. Review the information for each of the outstanding annual reports, up to and including the school year ending 31 August 2022
 3. Declare that the information is correct and submit
- The steps above are outlined in our helpful infographic [here](#).
 - To access your customer account or if you cannot remember your login name or password, you will find instructions in our helpful infographic [here](#).

Annual Reports Outstanding Prior to 2019

Annual reporting forms are pre-populated for the years 2019*, 2020, 2021 and 2022. However, annual report forms outstanding prior to 2019 are not pre-populated. If you have not already done so, please input the information required and submit any outstanding annual report forms starting with the oldest **as soon as possible**.

If you find information that is incorrect in the pre-populated form, simply correct it on the pre-populated form. Please inform the FSSU of any corrections you make.

*(2019 reports will not be pre-populated for Community and Comprehensive schools as accounts were not submitted to the FSSU for that period.)

June 2023



Teachtaireacht thábhachtach ón Rialálaí Carthanas - Oibleagáidí Comhlíonta a Chomhlíonadh

Tiomsaíonn an FSSU faisnéis airgeadais bhliantúil ar scoileanna agus cuireann sé an t-eolas seo ar aghaidh chuig an Rialálaí Carthanas. Chun ceanglais chomhlíonta an Rialálaí Carthanas a chomhlánú, **déan athbhreithniú agus fíorú ar an bhfaisnéis** seo ar thairseach an Rialálaí Carthanas ar líne faoin **chomh luath agus is féidir** agus faoin **30 Meitheamh gach bliain** amach anseo.

Lean na céimeanna seo a leanas, le do thoil, ag tosú leis an bhfoirm tuairisce is sine atá fós le réiteach:

1. Logáil isteach i do chuntas ar thairseach an Rialálaí Carthanas ar líne
 2. Déan athbhreithniú ar an bhfaisnéis do gach ceann de na tuarascálacha bliantúla atá fós le réiteach, suas go dtí an scoilbhliain dar críoch 31 Lúnasa 2022 agus an bhliain sin san áireamh.
 3. Dearbhaigh go bhfuil an fhaisnéis ceart agus cuir isteach é
- Tá na céimeanna thuas leagtha amach inár ngrafaic faisnéise cabhrach [anseo](#).
 - Chun rochtain a fháil ar do chuntas custaiméara nó mura cuimhin leat d'ainm úsáideora nó do phasfhocal, gheobhaidh tú teoracha inár ngrafaic faisnéise cabhrach [anseo](#).

Má fhaigheann tú eolas atá mícheart san fhoirm réamhlíonta, níl le déanamh ach é a cheartú ar an bhfoirm réamhlíonta. Cuir an FSSU ar an eolas le do thoil, maidir le haon cheartúcháin a dhéanann tú.

Tuarascálacha Bliantúla gan réiteach roimh 2019

Tá foirmeacha tuairiscithe bliantúla réamhlíonta do na blianta 2019*, 2020, 2021, agus 2022. Mar sin féin, foirmeacha tuarascálacha bliantúla atá fós gan réiteach roimh 2019, níl siad réamhlíonta. Mura bhfuil sé sin déanta agat cheana féin, cuir isteach an fhaisnéis atá ag teastáil le do thoil, agus cuir isteach aon fhoirmeacha tuairisce bliantúla atá fós gan réiteach, ag tosú leis an gceann is sine.

* Ní dhéanfar tuarascálacha 2019 a réamhlíonadh do Phobalscoileanna agus do Scoileanna Cuimsitheacha toisc nár cuireadh cuntais isteach chuig an FSSU don tréimhse sin.

Meitheamh 2023