**Voluntary Secondary School   
Budget 2021/2022 Preparation Information**

**1. Student Enrolment:**

|  |  |
| --- | --- |
| Total Projected Student Enrolment numbers at September 1, 2021 |  |
| Projected Enrolment – PLC Pupils |  |
| Projected Enrolment – Leaving Certificate Applied |  |
| Projected Enrolment – Transition Year |  |
| Projected students taking Physics and/or Chemistry in 5th & 6th year |  |
| Projected Enrolment - Special Needs Pupils (in Approved Special Class) |  |
| Projected Enrolment - Traveller Pupils |  |
| Projected Enrolment – Junior Certificate Schools Programme (Year 1 only) |  |

**2. Teacher Information for 2021/2022 –**

***Please get a copy of the latest teacher allocation sheet for 2021/2022 from the Principal***

Total number of Permanent Posts (PWT) /CID WTEs \_\_\_\_\_\_\_\_\_\_\_\_

Number of Opt outs for Supervision and Substitution:

Pre 01/01/11 \_\_\_\_\_\_\_\_\_\_\_\_

Post 31/12/10 \_\_\_\_\_\_\_\_\_\_\_\_

**3. Covid-19 Grant Budget 2021/2022**

The following figures will be used to calculate the COVID-19 Grants:

*Please note the Government has not decided if COVID-19 Grants will be payable for the school year 2021/2022.*

Student Enrolment at September 30, 2020 \_\_\_\_\_\_\_\_\_\_\_\_

Special Needs Pupils (in Approved Special Class/unit)

at September 30, 2020 \_\_\_\_\_\_\_\_\_\_\_\_

**4. Other Staff 2021/2022**

School Secretary paid by DES (1978 Scheme) \_\_\_Yes/No\_\_\_

Please have a copy of the schools previous payroll summary for the year ended 31/12/2020 for all employees.

**5. Cash at Bank: Estimated**

**Estimate what the balances on the Bank accounts should be at the 01st September 2021 based on current information & previous experience**

Current Account Balance at September 1, 2021 € \_\_\_\_\_\_\_\_\_\_\_\_\_

Deposit Account Balance at September 1, 2021 € \_\_\_\_\_\_\_\_\_\_\_\_\_

Other Investments at September 1, 2021€ \_\_\_\_\_\_\_\_\_\_\_\_\_

**6. Debtors:**

Estimated amount owing TO the School at September 1, 2021

SPECIFY

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total € \_\_\_\_\_\_\_\_

**7. Creditors:**

Estimated amount owing BY the School at September 1, 2021

SPECIFY

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total € \_\_\_\_\_\_\_