

Financial Guideline P04 - 2017/2018

Utilisation of Department of Education & Skills Funding

We are regularly asked by schools, how should Department of Education and Skills (DES) grants be spent? In line with DES Circulars 0040/2009 and 0028/2016, the following is applicable:

1. All grant income with the exception of the book grant and grants for capital or specific works, can be spent on general school costs. Examples of capital or specific works are:
 - Funding for an extension
 - ICT grant
 - Funding for a laptop for a Special Needs Student
2. It is not necessary to open separate bank accounts for different grants. We would advise however, if you have a large capital grant for a new building or an extension, that this money is put into a separate bank account.

BOMs are reminded of their responsibility to ensure appropriate accounting and financial procedures are in place in line with Section 18 of the Education Act 1998.

If you require any further information, please email primary@fssu.ie
or phone (01) 910 4020.

**Louise McNamara,
Director,
Financial Support Services Unit.**

Treoir Airgeadais P04 - 2017/2018

Úsáid Maoinithe ón Roinn Oideachais agus Scileanna

Is minic a fhiafraíonn scoileanna dinn cén chaoi ar chóir deontais ón Roinn Oideachais agus Scileanna a chaitheamh? Baineann an méid seo a leanas le hábhar de réir Chiorcláin 0040/2009 agus 0028/2016 ón Roinn:

3. Cé is moite den deontas leabhar agus de dheontais le haghaidh oibreacha caipitil nó sonracha, is ceadmhach ioncam deontais a chaitheamh ar chostais ghinearálta scoile. Seo a leanas roinnt samplaí d'oibreacha caipitil nó sonracha:
 - Maoiniú do shíneadh
 - Deontas teicneolaíochta faisnéise (TF)
 - Maoiniú le haghaidh ríomhaire glúine do scoláire a bhfuil riachtanais speisialta aige nó aici
4. Ní gá cuntais bhainc ar leith a oscailt le haghaidh deontais éagsúla. Dá bhfaighfeá deontas mór caipitil le haghaidh foirgneamh nó síneadh nua áfach, mholfaimis duit an t-airgead sin a chur i gcuntas ar leith.

Cuirtear i gcuimhne do Bhoird Bhainistíochta go bhfuil de fhreagracht orthu a chinntiú go bhfuil nósanna imeachta cuí cuntasaíochta agus airgeadais i bhfeidhm de réir Alt 18 den Acht Oideachais, 1998.

Má bhíonn aon eolas breise uait, ná bíodh aon drogall ort r-phost a chur chuig primary@fssu.ie nó glao a chur ar (01) 910 4020.

Louise McNamara,
Stiúrthóir,
An tAonad um Sheirbhísí Tacaíochta Airgeadais.