

Financial Guideline P15 - 2018/19

Grant Scheme for ICT Infrastructure - 2018/2019 School Year

Introduction and Purpose

As part of the implementation of the *Digital Strategy for Schools 2015-2020 Enhancing Teaching Learning and Assessment*, funding for ICT Infrastructure will be distributed to schools over five years. Schools are not required to apply for this funding.

Automatic Issue of ICT Grant

This grant will be paid directly into the school bank account.

Guidance for the Equipment and Infrastructure that may be purchased under the ICT Grants Scheme

The ICT infrastructure selected for purchase must be in compliance with the broad list of authorised infrastructures as set out in [Department Circular 0018/2019](#).

Grant Rates Information

- All schools will receive a lump sum of €2,000
- A per capita amount will be paid as follows:
 - a) €39.89 per mainstream pupil
 - b) €47.85 per special needs pupil
 - c) €43.87 per pupil in special schools
- All schools that opened prior to the 2015 calendar year or are in buildings built prior to the 2015 calendar year will be eligible for this funding.

Additional funding – up to €5m to be distributed on application by schools

To recognise and support the ongoing work in schools in implementing the vision of the Digital Strategy for Schools, and to embed the use of digital technologies in teaching and learning, up to €5m of this funding will be distributed via an application mechanism. Further information concerning the application process for the additional funding can be found on the Department of Education and Skills [website](#).

Tender Procedures and Record keeping

All purchases must be in compliance with public procurement procedures. Existing ICT purchasing frameworks should be engaged with and taken advantage of as they simplify the process of purchasing ICT equipment for schools.

Role of the Board of Management

The Board of Management must establish a set of procedures governing purchasing and should set out the arrangements for tendering and buying of goods, payment of invoices and maintenance of accounting records.

**If you require any further information, please email primary@fssu.ie or phone
(01) 910 4020
Financial Support Services Unit**

Treoir Airgeadais P15 - 2018/19

Scéim Deontas le haghaidh Infreastruchtúr TFC - Scoilbhliain 2018/2019

Réamhrá agus Cuspóir

Mar chuid den *Straitéis Dhigiteach do Scoileanna, 2015-2020: Teagasc, Foghlaim agus Measúnú a Fheabhsú* a chur i bhfeidhm, déanfar maoiniú le haghaidh infreastruchtúr TFC a dháileadh ar scoileanna as seo go ceann cúig bliana. Ní gá do scoileanna cur isteach ar an maoiniú sin.

Eisiúint Uathoibríoch an Deontais TFC

Íocfar an deontas seo go díreach isteach i gcuntas bainc na scoile.

Treoir maidir leis an Trealamh agus maidir leis an Infreastruchtúr is ceadmhach a cheannach faoin Scéim Deontas TFC.

An t-infreastruchtúr TFC a roghnófar lena cheannach, caithfidh sé a bheith i gcomhréir le liosta na n-infreastruchtúr ceadaithe, mar atá leagtha amach in [Ciorclán 0018/2019 ón Roinn](#).

Eolas maidir le Rátaí Deontais

- Gheobhaidh gach scoil cnapshuim €2,000
- Íocfar suim per capita freisin mar seo a leanas:
 - a) €39.89 in aghaidh an scoláire phríomhshrutha
 - b) €47.85 in aghaidh an scoláire a bhfuil riachtanais speisialta aige
 - c) €43.87 in aghaidh an scoláire i gcás scoileanna speisialta
- Gach scoil a d'oscail roimh an mbliain féilire 2015 nó atá lonnaithe i bhfoirgnimh a tógadh roimh an mbliain féilire 2015, beidh sí incháilithe don mhaoiniú seo.

Maoiniú breise – suas le €5m le dáileadh ar iarratas ó scoileanna

Le tacú leis an obair atá ar bun i scoileanna le fíis na Straitéise Digítí do Scoileanna a chur i bhfeidhm, le haitheantas a thabhairt don obair sin, agus le húsáid teicneolaíochtaí digiteacha a fhí isteach sa teagasc agus san fhoghlaim, déanfar suas le €5m den mhaoiniú seo a dháileadh ar scoileanna a dhéanfaidh iarratas air. Is féidir teacht ar a thuilleadh eolais maidir leis an bpróiseas déanta iarratais ar an maoiniú breise sin ar [láithreán gréasáin na Roinne Oideachais agus Scileanna](#).

Nósanna Imeachta Tairisceana agus Coimeád Taifead

Caithfidh gach ceannachán a bheith i gcomhréir leis na nósanna imeachta um sholáthar poiblí. Ba chóir idir úsáid agus leas a bhaint as creataí ceannaithe TFC atá ann cheana toisc go ndéanann siad an próiseas ceannaithe trealaimh TFC i bhfad níos simplí do scoileanna.

Ról an Bhoird Bainistíochta

Ní mór don Bhord Bainistíochta nósanna imeachta a leagan síos i dtaca leis an bpróiseas ceannaithe, mar aon le socruithe maidir le tairiscintí a lorg, earraí a cheannach, sonraisc a íoc agus taifid chuí chuntasaíochta a choimeád.

**Má bhíonn aon eolas breise uait, ná bíodh aon drogall ort r-phost a chur chuig
primary@fssu.ie nó glao a chur ar (01) 910 4020.
An tAonad um Sheirbhísí Tacaíochta Airgeadais (FSSU)**