

Purchasing & Training Information For FSSU SAGE 50

Section 1: Purchasing FSSU SAGE 50

**PURCHASE OF THE PACKAGE IS
ESSENTIAL BEFORE REGISTRATION
FOR TRAINING**

Cost of FSSU SAGE 50
€19.73 per month
(inclusive of VAT)

STEP 1:

Ask your IT person to review the technical specification details below

IT Specification required to run FSSU Sage 50:

Minimum Hardware: IBM® compatible computer with a 2GHz processor or higher; 2GB RAM (4GB for PCs running a 64-bit operating system); 2GB free disk space; screen resolution of 1024x768. Network Users only: 1Gbps network (100 Mbps minimum). Internet connection with minimum download speed of 2Mbps. An up to date version of Internet Explorer.

Supported Operating Systems: All 32 or 64-bit variants of Microsoft® Windows® 10, Windows 8, Windows 7, Windows Vista, Windows Server 2012 or Windows Server 2008. Note: Please ensure all the latest Microsoft Updates are installed. Note: Not compatible with Windows XP or Windows Server 2003. Compatible with Microsoft Office 2013 and 2010 (32-bit editions) or 2007 and 2003 but not with Office 2016.

STEP 2:

COMPLETE THE ATTACHED FORM AND EMAIL TO: stella.sweeney@sage.com AND info@fssu.ie

USE THE ATTACHED ORDER FORM TO AVAIL OF THE SPECIAL PRICE

STEP 3:

YOU WILL RECEIVE TWO CONFIRMATION EMAILS. THE FIRST EMAIL WILL CONTAIN YOUR ACCOUNT DETAILS, SERIAL NO. AND ACTIVATION CODE.

PLEASE CHECK THAT THE PRICE STATED IS CORRECT.

STEP 4:

The second email from Sage will contain a **DIRECT LINK TO THE SAGE 50 DOWNLOAD.**

Follow the instructions to download.

STEP 5:

Send an email to stella.sweeney@sage.com AND info@fssu.ie confirming that your installation is complete quoting your SAGE account and FSSU reference details.

STEP 6:

PLEASE CALL THE FSSU ON 01 269 0677 TO BOOK YOUR TRAINING DAY

Order Form

FSSU STANDARD SAGE 50 PACKAGE

Email Subject: FSSU ORDER REFERENCE NUMBER: N03316

Email to: stella.sweeney@sage.com AND info@fssu.ie

This form can be completed on screen.

After completion please save to your desktop and attach to email using the details above.

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| Date: | |
| School Roll Number: | |
| School Name | |
| School Address | |
| Bank Name: | |
| BIC Number: | |
| IBAN Number: | |
| Accounts Secretary/ Bursar Name: | |
| Accounts Secretary/ Bursar Telephone No: | |
| Accounts Secretary/ Bursar Email Address: | |